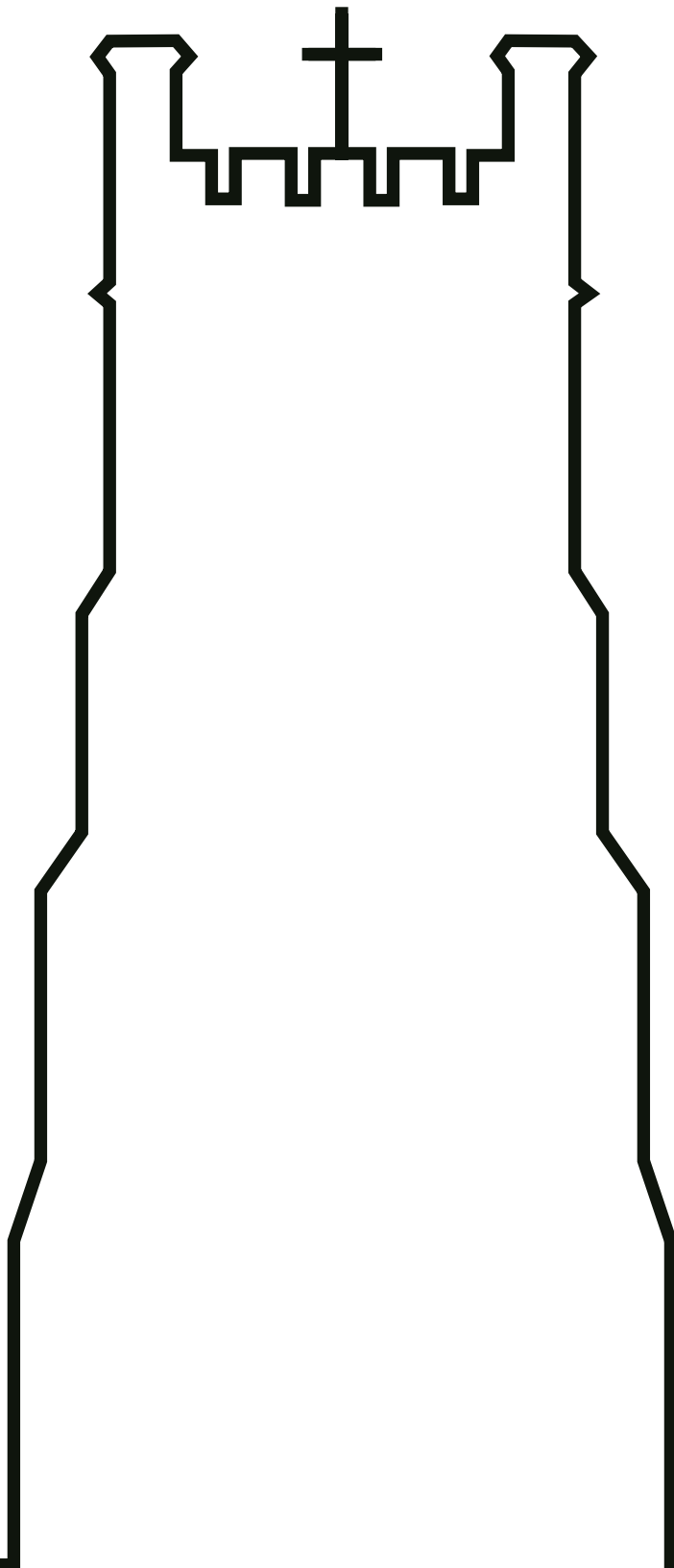




# King Harold Academy



## KHA ADMISSIONS POLICY 2022 / 23

**This policy was updated in July 2021 to be compliant with the Admissions Code which comes into force on September 2021, to expand upon the criteria giving priority to previously looked after children.**

## Aim

At King Harold Academy, we aim to create a safe, secure and happy learning environment, which recognises the contributions of motivated students who are working purposefully to achieve their potential. We strive to Challenge, Support and Inspire our students through a well-balanced and active curriculum.

## Introduction

King Harold Academy was built to serve the community in which it is placed. Accordingly, we are a Comprehensive, Community Academy with a clearly defined catchment area and cater for students of all abilities.

## Purpose

This policy specifies the priority that will be given to students applying for a place in the academy.

## Guidelines

King Harold Academy admits **180** students in Year 7. All Year 7 admissions are handled by the Local Education Authority and we adhere strictly with our admissions policy as follows;

### Children in Local Authority Care or Previously in Local Authority Care

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, special guardianship order, or those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

### Current Family Association

A brother or sister on the role of King Harold Academy at the time of entry. In this context brother or sister means children who live as brother or sister in the same house, including adopted siblings, stepbrothers or sisters and foster brothers or sisters.

### Proximity of a student's home to the school

Those residing in the EN9 postcode area and living closest being given highest priority. The distance is measured between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody.' When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant's address is to the school. The school uses measurements provided by the Local Authority. A pupil's home address is considered to be a residential property that is the child's only or main residence and not an address at which your child may sometimes stay or sleep due to your own domestic or special arrangements. The address must be the pupil's home address on the day you completed your application form.

If you live separately from your partner but share responsibility for your child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of weekdays.

Exceptional medical circumstances (supported by medical evidence) may override the above.

Special Educational Needs Children with King Harold Business and Enterprise Academy as the named school on their Educational, Health Care Plan (EHCP) will be admitted regardless of criteria.

Applications that are received after the start of the academic year will be considered if the applicant has not previously had an application by the Academy rejected.

You have the right to appeal the admission decision to an independent appeal panel. Please see [www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions) for more information on how to appeal.

Applications for year 6 to 7 should be made to the Local Authority in the first instance. Where there is a Mid-Year application for any year, these should be made directly with the school and will be dealt with following the Essex Fair Access Policy.

A waiting list will be kept by the Local Authority for the first week of the Autumn Term only and the Academy will maintain this waiting list for the remainder of the academic year.

To enable the process of pupils and parents selecting a Secondary School and to facilitate a smooth transfer from Primary to Secondary school we will:

- Hold an Open Event during the first part of the Autumn Term each year or a virtual version.
- Appointments for small group visits will be given to those unable to attend the Open Event during the Autumn Term where this is permissible.
- Liaise with feeder Primary Schools by collecting data from them and visiting students at feeder Primary Schools.
- Brief parents on transfer, school expectations and school systems through a meeting in June prior to their child joining the school.
- Have an Induction Day for students (date agreed with other local Epping Forest Schools).

## Withdrawal of Offer

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

1. When a parent has failed to respond to an offer within a reasonable time or;
2. When a parent fails to notify the school of important changes to the application information or;
3. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.

Reviewed By: Mr C Freeborn

Checked by: Mr S Fisher

Review Date: July 2021

Date ratified by Governors:

Date to be next reviewed: February 2022