



**KING HAROLD**  
ACADEMY

# **ADMISSIONS POLICY**

## **SEPTEMBER 2019 / 20**

## Aim

At King Harold Academy, we aim to create a safe, secure and happy learning environment, which recognises the contributions of motivated students who are working purposefully to achieve their potential.

## Introduction

King Harold Academy was built to serve the community in which it is placed. Accordingly, we are a Comprehensive, Community Academy with a clearly defined catchment area and cater for students of all abilities.

## Purpose

This policy specifies the priority that will be given to students applying for a place in the academy.

## Guidelines

King Harold Academy admits 180 students in Year 7. All Year 7 admissions are handled by the Local Education Authority and we adhere strictly our admissions policy as follows.

- Looked after pupils will be given first priority ahead of all other applications
- Pupils living in the priority admissions area of the school with a sibling attending at the time of application and admission.
- Other pupils living in the priority admissions area.
- Pupils living outside the priority admissions area with a sibling attending at the time of application and admission.
- Remaining applications

In the event of over subscription within any of the above criteria, priority will be determined by the straight-line distance from home to school, those living closest being given highest priority. Distance will be calculated using data provided by the Local Authority's geographical information system.

Exceptional medical circumstances (supported by medical evidence) may override the above.

A map of the priority admission area is available from the school.

Siblings are as defined by the Local Authority in the Secondary Education in Essex Booklet.

Special Educational Needs Children with King Harold Academy as the named school on their statement will be admitted regardless of criteria

Applications that are received after the start of the academic year will be considered if the applicant has not previously had an application by the Academy rejected.

You have the right to appeal the admission decision to an independent appeal panel. Please see [www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions) for more information on how to appeal.

All applications (whether mid-year or Year 6) should be made to the Local Authority in the first instance.

A waiting list will be kept by the Local Authority for the first week of the Autumn Term only and the Academy will maintain this waiting list for the remainder of the year.

To enable the process of pupils and parents selecting a Secondary School and to facilitate a smooth transfer from Primary to Secondary school we will:

- Hold an Open Event during the first part of the Autumn Term each year
- Appointments for small group visits will be given to those unable to attend the Open Event during the Autumn Term
- Liaise with feeder Primary Schools by collecting data from them and visiting students at feeder Primary Schools
- Brief parents on transfer, school expectations and school systems through a meeting in June prior to their child joining the school
- Have an Induction Day for students (date agreed with other local Epping Forest Schools).

To be reviewed annually. - Consultation every 7 years.