



KING HAROLD
ACADEMY

FREE SCHOOL MEALS

As an academy we deal with Free School Meals (FSM) in house which means that parents/carers have to apply via the school. If your child is eligible for FSM they will have £2.04 a day and they can spend this at break and lunchtime. You can add your own extra money on top if need be.

In England, children are eligible to receive free school meals (FSM) if their parents are in receipt of any of the following benefits:

- Income Support (IS)
- Income-based Job Seekers' Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Support under Part VI of the Immigration and Asylum Act 1999 (IAA)
- The Guaranteed element of State Pension Credit (SPC)
- Child Tax Credit (CTC), **provided they are not also entitled to Working Tax Credit** and have an annual gross income of no more than £16,190, as assessed by Her Majesty's Revenue and Customs.
- Universal Credit - In England, if you apply on or after 1 April 2018 your household income must be less than £7400 a year (after tax and not including any benefits you get). If your child is currently eligible for free school meals, they'll remain eligible until they finish the phase of schooling (primary or secondary) they're in on 31 March 2022.

Proof of one of the above **must** be produced (original document, not copies) to the school before this form can be processed. Documents must be dated within 2 months of your application and, if you are claiming under CTC, it must be your **2019/20** assessment, if you have not received a new assessment because your circumstances haven't changed please provide us with your most up to date letter and sign the declaration on the back of this letter. No other benefits are acceptable.

If your benefit ceases, your annual taxable income increases to over £16,190, or you are awarded Working Tax Credit, your child no longer qualifies for free school meals and you must let us know immediately. You will be required to repay the money to the school for meals taken if you continue to claim them when your child is no longer entitled.

Application Process

When an application has been agreed we will send a letter to the parent/carer confirming the award and the expiry date.

If you have any queries, please contact the school on 01992 714800

FREE SCHOOL MEALS (FSM) APPLICATION FORM

Please complete this form and return with recent, dated within 2 months of your application for FSM, official letter/document confirming that you are claiming a relevant benefit.

Student's Details:

Surname	First name	Date of Birth		
		Day	Month	Year

Parent/Carer Details (the person who is claiming benefits for the household):

Surname:	First name:	Your date of birth:		
		Day	Month	Year
Preferred title: Mr/Mrs/Miss/Ms/Other:				
Relationship to student(s):				
Address:				
Post code:				
Benefit received and original documents attached (please tick relevant box):				
CTC	ESA	IS	IAA	JSA
SPC	UC			

I understand that it is my responsibility to inform King Harold Academy of any changes that may affect my claim for free school meals.	
Signature:	Date:

If you are claiming Child Tax Credit and do not have your 2018/19 assessment because your circumstances haven't changed please sign below.

Signature: _____ Date: _____