

2<sup>nd</sup> December 2020

Dear parents/guardians

Re: Changes to the school day

As I am sure you will appreciate, the current health situation has caused significant disruption to the normal running of our school. Changes were made in September to the school day timings to ensure the health and safety of students was paramount and to comply with DfE guidelines. Having been back to school for nearly a whole term, we now feel able to make some minor adjustments in order to extend learning time and maintain the high standards of safety that will remain a priority.

To ensure a smooth start to the new term in January, we will be implementing those changes from Monday 7<sup>th</sup> December, next week. The most significant change means that the school day will start at 8.45am for Year 10 and Year 11 students, this is 15 minutes earlier than at present. The compensation will be that school ends at 3.15pm for those year groups, which is 15 minutes earlier than at present. The start and end times of the school day for Year 7, 8 and 9 will be unchanged. However, the following changes will affect all students:

- Lessons will be slightly longer at 55 minutes
- Tutor time will be shorter at 15 minutes
- There will be two lessons before morning break, two between break and lunch and one after lunch
- Lunchtime will be slightly shorter
- Hot and cold food will be served at breaktime and at lunch

In addition, Year 7 students will now buy their food from the servery in the main hall foyer. The amended school day structure will be as follows:

Period	Time
Tutor (Year 7, 8 & 9)	8.30 - 8.45
2	8.45 - 9.40
3	9.40 - 10.35
Break	10.35 - 11.05
4	11.05 - 12.00
5	12.00 - 12.55
Lunch	12.55 - 2.05
6	2.05 - 3.00
Tutor (Year 10 & 11)	3.00 - 3.15

The information above will be communicated to students during tutor time this week but for any students not currently attending school, in Years 8 and 9 especially, please discuss the changes at home in advance of next week.

If I do not get the chance to say this before the end of term, I hope you have a happy and restful Christmas break. Thank you for your continued support.

Yours faithfully

*Mr A Maher*

Mr. A. Maher  
Deputy Headteacher