

27th June 2022

Dear Parent/Carers

We are delighted to announce that we are organizing a fantastic 2 Day residential trip with The Bushcraft Company. We are very lucky to have secured a booking as the centre is very popular with other school groups. This trip is a fantastic opportunity for your child to build new relationships with their new peers and teachers. The details of our adventure are:

Monday 26th September – Tuesday 27th September
Cuffley Woods – Hertfordshire EN9 4PR

For those of you who have not heard of The Bushcraft Company, our adventure will be set in some of the most beautiful privately-owned UK woodlands. We will have exclusive use of a woodland safari style camp and be guided by a highly qualified and responsible team. This is an exciting opportunity for students to learn through adventure in a safe, yet challenging, environment. The adventure activities are designed to develop leadership skills and resilience, demanding resourcefulness, decision-making and practical thinking from students. Examples of the planned activities may include:

- Camp-Craft
- Fire Lighting
- Wilderness Cookery
- Shelter Building
- Trap making
- Camouflage & Concealment
- Wild Food workshop
- Woodland games

We will be sleeping in tented accommodation, and have all our food and snacks provided. Please note, your child will need to bring with them a sleeping bag and roll mat. In addition to this, they will need appropriate clothing depending on the weather.

The total cost of this trip is **£145** per student and includes:

- Full board accommodation and food
- A packed itinerary of adventure activities with instruction, supervision and equipment
- Return transport to and from the centre by coach

To confirm our booking, an initial non-refundable deposit of £14.50 will be required by Friday 15th July. Students can bring the money and reply slips in a sealed envelope on this date to King Harold Academy as your child will be with us for their transition day. Alternatively, you can bring the money into the school reception before this date. Please note that if you wish to withdraw from the trip at a later date then you will be liable for the full cost of the trip.

Closer to the trip we will of course arrange a parents' information evening, where you can find out more about The Bushcraft Company, activities, food, accommodation and our planned adventure. In the meantime, if you do wish to find out more about The Bushcraft Company, please do visit www.thebushcraftcompany.com.

If you have any other queries about the trip please don't hesitate to get in touch.

Yours sincerely

Katie Lee – katie.lee@kha-tkat.org

Head of Year 7

King Harold Business and Enterprise Academy

Student Code of Conduct:

When students attend these occasions they are expected to behave reasonably and within the guidelines laid down by the responsible member(s) of staff. The staff are acting *in loco parentis* and impose clear and fair rules upon the students in order to achieve an efficient, pleasant and safe environment for all.

If a student does not follow the School's Behaviour Policy (available on request) before the trip then their place may be revoked and any money paid for the trip may not be refunded.

It is reasonable that each student should;

- ◆ Observe normal school rules.
- ◆ Be responsible for their own health and safety.
- ◆ Co-operate fully with staff at all times.
- ◆ Participate fully in all activities during the visit.
- ◆ Be punctual at all times.
- ◆ Not leave the group without permission.
- ◆ Always return to meeting points at agreed times.
- ◆ If granted indirectly supervised time, be in groups of not less than four people.
- ◆ Avoid behaviour that might inconvenience others.
- ◆ Be considerate to others at all times.
- ◆ Respect all requests and requirements made by staff.
- ◆ Behave at all times in a manner that reflects favourably on the group and King Harold Business and Enterprise Academy.
- ◆ Abide by the laws, rules and regulations of the country and places visited.
- ◆ Not purchase or consume alcohol and tobacco products or purchase dangerous articles such as explosives and knives.
- ◆ Understand that the purchase, possession and use of non-prescribed drugs and/or illegal substances and legal mind/personality altering substances are strictly forbidden.
- ◆ If in doubt on any matter, consult with staff.
- ◆ Accept that a full written report of any misconduct will be forwarded to the Headteacher and to my parents/carers.

Parental/Carer Consent and Medical Form

To Parent/Carer

If you wish for your child to attend the **2 Day Residential Trip with the Bushcraft Company** please complete, sign and return this form to Pupil Services/Reception as soon as possible.

Statement:

I acknowledge receipt of the information regarding the proposed trip stated below:

Cuffley Woods - Monday 26th September – Tuesday 27th September

I consent to my child _____ (Name of student) participating.

I agree to members of staff giving permission for my child to receive appropriate medical treatment in an emergency.

I undertake to inform the teacher in charge of the activity of any changes in my child's fitness prior to the date of departure.

I have ensured that my child understands that it is important for their safety and for the safety of the group that any rules and instructions given by the staff in-charge are obeyed. I have read through the information relating to the visit and fully understand the terms to which my child is bound and accept that if my child does not follow the School's Behaviour Policy at any time prior to, and whilst on the trip, their place may be revoked and any money paid may not be refunded.

Photo Permission: I give consent for my child to have their photograph taken as part of this event. I understand that this may be published as described in the attached letter.

Signed: _____ (Parent/Carer) Date: _____

Student declaration:

I understand that it is important for my safety and for the safety of the group that any rules and instructions given by the staff in-charge are obeyed. I have read through the information relating to the visit, with my parent/carer and I fully understand the terms to which I am bound and accept that if I do not follow the School's Behaviour Policy at any time prior to, and whilst on the trip, my place may be revoked and any money paid may not be refunded.

I agree to follow the Student Code of Conduct* whilst on the trip.

Signed: _____ (Student) Date: _____

Name (block capitals): _____ (Student)

*The Student Code of Conduct is on the back of the letter

Emergency Contact Details

Name of contact 1:		Tel. Number	
Name of contact 2:		Tel. Number	
Details of any current medical conditions and/or medication that needs to be taken on the trip:			
Details of medical conditions that may affect your child's performance or safety on this trip:			
Family Doctors name, address and telephone number:		Any special dietary needs:	